

ภาคผนวก ช-2

รายงานผลการซ้อมดับเพลิงและฝึกซ้อมอพยพหนีไฟ

ภายในโครงการ

**Summary Report - Fire Alarm Testing on 13th February 2024**

- 15.06 hrs. Start testing the fire alarm using a Smoking Tester Spray in Room no.1202 and then Fire Alarm panel notifications by smoke detector found that smoking in Room no.1202
- 15.11 hrs. Fire Alarm notifications by Siren at Building B on G, 3rd fl. that is sandwich notification.
- 15.14 hrs. Siren signal and the evacuation announcement is made through the speakers, notifying occupants in both buildings to evacuate.
- The inspection of the incident alert devices throughout Buildings A and B revealed that all points are functioning normally, **except for the fire escape's back of house at The Lodge not being alerted.**
- 15.16 hrs. Turn off the fire alarm testing and reset the system back to normal standby mode.
- Conclusion, the counting time from incident detection to evacuation notification was 10 minutes.
 - Step 1 = 5 minutes
 - Step 2 = 3 minutes
 - Step 3 = 2 minutes

Remark: The elevators at building A and B descend and stop at the G floor in step 3 with the doors open and held.

Prepared by,



Khun Pracha Ruangglad
(Engineering Manager)

Approve by,



Khun Sasithon Sisom
(Hotel Manager)

The simulation event and training details are as follows:

Travelodge Sukhumvit 11

Training Facilitator

Date: 13th February 2024

The simulation events.

An incident with the burnt kettle occurred in the customer's room on the 2nd floor of Room no.1202 in Building B. The incident took place at approximately 15.00 hrs. The fire originated from the customer attempting to boil water, which resulted in subsequent spread of flames on the bed. The housekeeper noticed smoke emanating from the room no.1202, and The Engineering and Front Desk were alerted by the smoke detection system control panel. The technician inspected the room with fire extinguishers. The housekeeping informed the situation with Front Desk and then Front Desk informed Commander. F&B, Kitchen and Engineering Department (the firefighting team) cooperated to suppress the fire by using fire hose. However, it was assessed that the fire could not be contained as it was spreading rapidly. The coordination team then reported to the Commander once again and Commander reported to Hotel Manager (HM) to call to Klongtoey fire station. After that, we evacuated with a red code. The coordination team, Front Office Manager, Executive Housekeeping evacuated customers and security managed the traffic in front of the hotel, while the fire department officials, along with the evacuation team and first aid team, waited at the assembly point.

Procedure, Time, Responsible Person.

1. 15.06 hrs. - The housekeeper noticed smoke emanating from the room no.1202 and reported it to the technician and Front Desk.
2. The specified location is Building B, 2nd Floor, Room no.1202 and reported by Housekeeper.
3. The engineering team and Front Desk were alerted by the smoke detection system control panel.
4. The engineering team inspected the room, knocked on the door, and entered to find smoke inside.
5. The engineering team informed the control room and cut off the electricity.
6. Meanwhile, the Front Desk informed: 1. HM, Commander, 2. Firefighting support team, 3. Klongtoey Fire Station at 086-321-1199.
7. The engineering team and housekeeper used fire extinguisher canisters and attempted to put out the fire.
8. The firefighting support team from three departments (Kitchen, F&B and Engineering) checked the incident location, equipped with fire extinguisher canisters and protective gear, reached the place, connected to the water line, and fought the fire.
9. The firefighting support team reported that the fire couldn't be extinguished and informed the Front Desk.
10. The Front Desk informed the Commander to request HM approval for evacuation plan.
11. The housekeeping department confirmed the fire and instructed immediate evacuation.
12. The control room activated the evacuation signal.
13. Housekeeping staff evacuated guests in the adjacent room with masks by their room doors.


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14. HM and Commander acknowledged the situation and received instructions from the control room. They coordinated with all areas.
15. The evacuation bell sounded for 3 minutes.
16. Front staff informed guests, directed them to assembly points, and ensured everyone left their rooms.
17. Kitchen and restaurant staff closed gas systems and cut off power.
18. Back-office staff collected essential documents and evacuated to the assembly point.
19. All employees followed the evacuation procedure and gathered at the assembly point.
20. First Aid team waited and provided medical assistance at the assembly point.
21. Coordinators, Front Desk, and HR checked guests and staff.
22. HM and Commander summarized the result of Fire Alarm Internal Testing - End of the drill at 15.25 hrs.



Pracha Ruangglad

Reported by: Pracha Ruangglad
Position: Engineering Manager
Department: Engineering